

# Regulations for the Establishment of the Curriculum Committee of the Department of Law, National Chung Hsing University

Passed in the Joint Meeting of the Department of Finance and Law and the Institute of Technology Law on July 8, 2010

Amended in the Department Affairs Meeting on August 16, 2016 (Article 2)

**Article 1** Based on Article 5 of the University's Regulations Governing the Organization of Curriculum Committees, the Department of Law at National Chung Hsing University hereby establishes the 'Curriculum Committee of the Department of Law' (hereinafter referred to as 'the Committee').

**Article 2** The committee shall be composed of five to seven full-time faculty members nominated by the Department Affairs Meeting and one student representative. The convener of the committee shall be elected by the members of the committee. The chairperson of the meeting may, as deemed necessary, invite adjunct faculty members or relevant personnel to attend the meeting to provide statements on related agenda items; however, such invitees shall not have voting rights.

**Article 3** The responsibilities of the Committee are as follows:

1. To plan, review, and evaluate the curriculum framework, course map, and syllabus in accordance with the distinctive features of the department's development.
2. To coordinate the proposed courses for each semester, as well as the assignment and scheduling of courses for full-time faculty members of the department. Course assignments and scheduling shall prioritize the expertise of faculty members and the results of teaching evaluations.
3. To review and assess the teaching evaluations of both full-time and adjunct faculty members of the department.
4. To address other curriculum-related matters and tasks assigned by the department chair.

**Article 4** The meeting shall be convened only with the attendance of no less than one-half of the required attendees. Resolutions on agenda items, unless otherwise specifically stipulated by the university or the department, shall be adopted upon obtaining the consent of no less than one-half of the attendees present.

**Article 5** Resolutions adopted by this Committee shall be submitted to the Department Affairs Meeting for confirmation or discussion and amendment before implementation.

**Article 6** These regulations shall be implemented after being passed by the Department Affairs Meeting. The same procedure shall apply to any amendments.

In case of any dispute, the explanation should be based on the Chinese version.