

# Directives for the Self-Evaluation of the College of Law, National Chung Hsing University

Passed in the 136th Departmental Affairs Meeting of the Department of Law on November 30, 2021

1. The National Chung Hsing University School of Law Professional College (hereinafter referred to as "the College") has formulated these directives to formulate its self-evaluation process.
2. The items for the College's self-evaluation and their respective weightings are as follows. A passing score is 80 points:
  - a. Organizational Function: 20%
  - b. Academic Integration: 20%
  - c. Teaching, Research, and Service Performance: 40%
  - d. Cash Income: 10%
  - e. Others: 10%
3. The evaluation items for **Organizational Function** (20%) are as follows, based on whether they meet the objectives:
  - a. **The Purpose of Establishment and Research Objectives of the College:** Examine whether the operational outcomes align with the original goals of the College's establishment.
  - b. **The Planning and Development Directions of Research Fields within the College:** Examine whether the research areas and development plans of the College's members are consistent with the original objectives.
  - c. **The Composition, Operational Procedures, and Functioning of Various Meetings and Research Centers within the College:** Examine whether the various meetings operate regularly and if research centers hold seminars and invite experts to give lectures or engage in other academic activities.
  - d. **Short-Term, Mid-Term, and Long-Term Development Goals of the College:** Examine whether the College has outlined development plans for the short, medium, and long term and whether they are being achieved progressively.
  - e. **Follow-up on the Implementation of the Previous Evaluation Improvement Plan:** Review the specific improvements made since the last evaluation.
4. The evaluation items for **Academic Integration** (20%) are as follows, with a full score of 100 points. Any score exceeding 100 will be regarded as 100 points:
  - a. **Academic Research, Academic Exchange, and Academic Integration between the college and related units within or outside the university,** including co-hosting or collaborating on academic seminars with academic institutions or organizations (domestic: 1 session = 10 points; international:

- 1 session = 20 points), or inviting domestic or international experts to give lectures (domestic: 1 expert = 3 points; international: 1 expert = 6 points).
- b. **Academic Research, Academic Exchange, and Academic Integration**, including the joint or collaborative organization of seminars with domestic or international academic or other institutions outside the field of law (domestic: 1 session = 10 points; international: 1 session = 20 points), or inviting domestic or international experts to give lectures (domestic: 1 expert = 3 points; international: 1 expert = 6 points).
  - c. The Implementation Status of the Improvement Plan from the Previous Evaluation of the College; full marks will be awarded if improvements have been made.
5. The evaluation items for **Teaching, Research, and Service Performance** (40%) are as follows, each with a full score of 100 points. Any score exceeding 100 will be regarded as 100 points:
- a. **Teaching (10%)**
    - If the faculty meets the basic teaching hours requirement, full points are given.
    - Teaching achievements of the faculty in the college, including receiving awards for excellent teaching or innovative teaching methods (10 points per person).
  - b. **Research (20%)**
    - Academic research innovations and contributions of the college, including discoveries and advancements in theoretical knowledge within the research fields of individual faculty members. These contributions are to be detailed by the respective faculty members and evaluated by the assessment committee.
    - The achievements of the college in receiving domestic and international academic awards, including awards for academic research, teaching, and service from institutions such as National Science and Technique Council, the Ministry of Education, and other academic research organizations (10 points per individual instance).
    - Research outcomes, including journal articles, book chapters, books, and conference papers (scored according to the University's faculty promotion guidelines).
    - Research achievements of the faculty in the college, including the publication of journal articles, book chapters, new books in professional fields, and participation in conferences through paper presentations, discussions, or reviews. (The scoring method is

calculated based on Article 4 of the “National Chung Hsing University Department of Law Faculty Promotion Review Standards and Publication Review Guidelines”)

c. **Service (10%)**

- Results of promoting domestic and international academic cooperation, including co-hosting academic activities, forums, workshops, or participating as speakers, chairpersons, or discussants (domestic: 5 points per session; international: 10 points per session).
- The service achievements of the faculty and students of this specialized college within and outside the university, including activities such as providing legal consultation to internal and external units; delivering lectures or workshops by invitation from academic institutions or organizations (5 points per instance); participating in various exams and national examinations through tasks such as test administration, question setting, or grading (5 points per instance); holding part-time positions in government agencies with official appointment letters (5 points per instance); attending professional legal meetings organized by government or private institutions by invitation (5 points per instance); or handling administrative appeals or lawsuits entrusted by the university or government agencies (5 points per instance). (The scoring method is calculated based on Article 4 of the " National Chung Hsing University Department of Law Faculty Promotion Review Standards and Publication Review Guidelines”)
- Faculty's involvement in reviewing journal articles, promotion cases, etc. (2 points per instance).

d. **Follow-up on the Implementation of the Previous Evaluation**

**Improvement Plan:** Full points for visible improvements.

6. The evaluation criteria for cash income are as follows (10%), based on whether the targets are met.:
- a. **Financial Overview:** The evaluation goal is to confirm whether the College's finances are self-sustaining without relying on additional university funding.
  - b. **Sources of Income:** Includes funds from the National Science and Technique Council, industry-academic collaboration, external service income, seminar revenue, subsidies for schools, colleges, and departments, as well as academic feedback funds from external positions held by faculty members of this department and other sources.

- c. **Follow-up on the Implementation of the Previous Evaluation Improvement Plan.**
7. Other evaluation criteria are as follows (10%), with full marks awarded if operations function normally:
- a. "Whether the use of space, electricity and water fees, telephone fees, and maintenance expenses in the college aligns with normal usage conditions."
  - b. "Whether the expertise and allocation of personnel in the college are appropriate."
  - c. "Whether the types, quantities, and utilization of major instruments and equipment in the college are effectively supporting research activities."
  - d. "The implementation status of the improvement plan from the previous evaluation of the college."

**In case of any dispute, the explanation should be based on the Chinese version.**