

Regulations for the Establishment of the Departmental Affairs Meeting of the Department of Law, National Chung Hsing University

Passed in the Joint Meeting of the Department of Finance and Economics Law and the Institute of Technology and Law on July 8, 2010

Article 1 These Regulations are formulated pursuant to Article 11, Paragraph 8 of the Organizational Regulations of the University.

Article 2 The Department of Law shall establish a Departmental Affairs Meeting (hereinafter referred to as "the Meeting") as the highest decision-making body for departmental affairs, responsible for making decisions on major matters concerning the department.

Article 3 The members of the Meeting are full-time faculty members of the department. The department chair shall serve as the chairperson of the Meeting. Teaching assistants, staff members, and student representatives (one to three people) shall attend the meeting. The chairperson may invite adjunct faculty or other relevant personnel to attend the meeting as necessary.

Full-time faculty members of this Department who are on leave with pay, leave without pay for further studies, or other forms of leave and are not teaching at the University, or who are on sabbatical, abroad for more than three months, or seconded to external institutions, may attend departmental meetings in a non-voting capacity.

Article 4 The Meeting shall review the following matters:

1. Development plans, annual business plans, and budget utilization of the department.
2. Recruitment of full-time and part-time faculty and the reappointment of teaching assistants.
3. Establishment and revision of department regulations.
4. Matters related to student learning and life counseling.
5. Proposals by the university president, college dean, department chair, or any attending members.
6. Review of decisions and proposals from various committees.
7. Other administrative, teaching, research, and student affairs matters related to the department.

Article 5 The meeting shall be convened by the Department Chair at least once per semester and may be convened on an ad hoc basis when necessary.

Article 6 The meeting shall be convened only with the attendance of at least one-half of the required participants. Resolutions on motions proposed at the meeting, unless otherwise specifically stipulated by the University or this Department, shall be adopted with the approval of at least one-half of the attendees.

Article 7 The meeting may establish committees or task forces as deemed necessary for departmental affairs.

Article 8 Any matters not covered by these regulations shall be handled in accordance with the relevant regulations of the university.

Article 9 These regulations shall be implemented after being passed by the Departmental Affairs Meeting and approved by the College for implementation. The same process applies for amendments.

In case of any dispute, the explanation should be based on the Chinese version.