

# **Application Directives for the Scholarship Fund Donated by Alumnus Su Hsien-Teng of the Department of Law, National Chung Hsing University**

Passed in the 148th Department Affairs Meeting on December 29, 2022

1. The Department of Law at National Chung Hsing University (hereinafter referred to as "the Department") has established this scholarship fund, donated by alumnus Su Hsien-Teng, to encourage students of the Department to pursue academic excellence, uphold moral integrity, and contribute to society.
2. The number of scholarships and the amount awarded shall be determined and allocated by the Department Affairs Meeting based on the remaining donation balance for the current academic year.
3. **Eligibility and Application Criteria**

Students currently enrolled in the Department may apply for the scholarship provided they meet one of the following conditions:

### **Financial Hardship Due to Unexpected Circumstances:**

Students whose family income has significantly decreased, resulting in financial distress, or those facing urgent need due to major unforeseen events. Each circumstance may be considered only once. Specific qualifying situations include: Hospitalization due to injury or illness, causing financial hardship and inability to afford medical expenses.

Sudden family emergencies leading to financial instability.

Other unexpected incidents necessitating financial assistance.

### **Academic Excellence:**

Students with outstanding academic performance, ranked within the top 20% of their class in the Department during the previous academic year, with conduct scores of 80 or above.

4. **Application and Review Process**

### **Application Deadline**

The application period shall be as announced by the Department.

### **Required Documents**

Applicants must submit the following:

One completed application form and supporting evidence corresponding to the application category, such as: Documentation verifying "financial hardship due to a significant decrease in family income or urgent need arising from major unforeseen

circumstances." Or a complete academic transcript for applicants applying under the "academic excellence" category.

**Application Procedure**

The application form and required documents must be submitted to the Department Office. The Department Office shall review the submissions for eligibility. Final decisions regarding the scholarship recipients and the allocation of funds shall be made by the Department Council.

**Review Results**

The Department shall announce the list of scholarship recipients, and scholarships shall be awarded accordingly.

5. **Implementation**

These guidelines will be implemented after being passed by the Department's affairs meeting, and the same procedure shall apply to any amendments.

In case of any dispute, the explanation should be based on the Chinese version.